

Location: Cowie

West Fraser is a diversified wood products company with more than 60 facilities in Canada, the United States and Europe. From responsibly sourced and sustainably managed forest resources, the company produces lumber, engineered wood (OSB, LVL, MDF, plywood, particleboard), and other products including pulp, newsprint, wood chips and renewable energy.

Our UK-manufactured products are used extensively in the construction, DIY and furniture sectors. Our brands, SterlingOSB Zero, CaberFloor and Caber MDF, are well known in the construction industry and are commonly specified by architects, national housebuilders and specifiers.

We are looking for a proactive and organised site-based **Group Buyer** to join our Purchasing team. Reporting to the Glen Campbell, **Group Purchasing Manager**, this role plays a key part in ensuring we source the right materials, equipment, and services to support our operations and projects across the business.

Key Responsibilities:

- Act as the main purchasing contact for engineering and operational teams.
- Manage purchase requisitions and ensure timely, accurate ordering.
- Build and maintain effective relationships with suppliers, monitoring quality, cost, and delivery performance.
- Prepare RFQs and tender documents, supporting cost analysis and supplier selection.
- Drive cost-reduction initiatives and identify opportunities for improved sourcing and standardisation.
- Evaluate costs, quality, and suitability of suppliers, materials, and equipment; select and support the development of suitable vendors.
- Maintain compliance with procurement policies and promote safe working practices.

Key Skills and Experience:

- Minimum **3 years' procurement experience**, ideally within a manufacturing environment.
- Strong negotiation, communication, and supplier-management skills.
- Logistics and compliance (manufacturing environment) is desirable.
- High level of numerical accuracy and analytical ability.
- Proficiency in MS Office; **Maximo essential**.
- CIPS qualification (or studying toward it) is desirable.

Personal Attributes:

- Professional and confident communicator.
- Strong organisational and problem-solving skills.
- Ability to work independently, manage multiple priorities, and meet deadlines.
- Positive attitude and commitment to our company culture and safety standards.

Additional Information:

- Some flexibility in working hours required.
- Occasional travel to European sites.
- Ability to work across operational and manufacturing environments.

If this is of interest, please send a CV to GroupRecruitment.UK@westfraser.com