

VACANCY

Maintenance Supervisor

We have an opportunity available for a Maintenance Supervisor at our Inverness site reporting directly to the Mechanical Maintenance Manager

Some of the key responsibilities within this role include:

- Provide EHS Leadership for Direct Reports:
 - Ensure maintenance employees apply safe working practices
 - Develop Safe Systems of Work for Maintenance Tasks
 - Ensure assets are maintained in a safe condition
 - Ensure environmental equipment is properly maintained
 - Conduct regular safety meetings with Direct Reports
- Maximise capacity of assets through best maintenance practices:
 - Thorough Planning of all work within area
 - Develop and manage people resource plan
 - Work with Planner to develop and schedule all work at least 2 weeks in advance, with major shut works 6 months in advance
 - Pro-active maintenance, including predictive and conditioned based tools
 - Develop and maintain Preventive Maintenance Schedule
 - Measurement of performance with feedback to team/individuals
 - Development of basic care of machinery for operators
 - Root cause failure analysis
- Optimise life cycle cost of equipment
- Control use of contract labour
- Assess spare parts requirements
- Develop individual and team performance and involvement, including development plans
- Ensure maintenance logs are used consistently and effectively
- Encourage cross-functional team building and communications
- Risk management and contingency planning
- Technical troubleshooting
- Development and/or implementation of MIP initiatives
- Communicate KPIs and business results to Direct Reports
- Manage maintenance contractor spending for the business area within budget

This list is neither prescriptive nor exhaustive

Skills, Knowledge & Attitudes / Behaviours

The post holder requires to:

- Demonstrate safety awareness and working knowledge of policy, standards and beliefs; ensuring same is present with your colleagues
- Maintain a high standard of housekeeping within the confines of the working area promoting a safe working environment for West Fraser employees and external customers to the mill
- Be aware of environmental/H&S issues affecting West Fraser, and the systems in place to deal with these issues



If you meet the above criteria, please send your current CV to maureen.burnett@westfraser.com